



SCHOLARSHIP CHECKLIST

When completing the online application, please use this checklist to be sure that you have submitted all the necessary information.

ALL APPLICANTS: *All applicants must submit the following essay*

ESSAY: Please submit an ESSAY (250 to 750 words) about why you are applying for the Dowling Educational Scholarship. Please be sure your essay addresses the following: 1) please describe your educational goals. 2) why is this scholarship important to you and how will it help you achieve your goals. *Even if you have applied before please answer these questions in full.*

IF YOU ARE A STUDENT: *In addition to the essay, please also submit the following items*

- **MOST IMPORTANT ACTIVITIES:** Please attach a separate page titled MOST IMPORTANT ACTIVITIES which describes the three most important activities you are involved in, including length of involvement and any position you have held. (This can include clubs, community service, athletics, work, hobbies, etc.)
- **REPORT CARD/TRANSCRIPT:** Please provide a current report card or a copy of your most recent transcript.
- **LETTERS OF RECOMMENDATION:** : Please submit a minimum of two letters, one from a teacher or guidance counselor and one from another teacher, an employer, supervisor, coach, or community/spiritual leader.
- Name of the school you are currently attending: _____

IF YOU ARE NOT A STUDENT: *In addition to the essay, please also submit the following items*

- **WORKING/CHILDREARING/OTHER:** Please attach a separate page of 250 words or more titled WORKING/CHILDREARING/OTHER which describes your current situation – working, child rearing, other.
- **LETTERS OF RECOMMENDATION:** Please submit a minimum of two letters, one from your current employer or supervisor (if employed) and one from a former employer, supervisor, coach, or community/spiritual leader.

SUBMIT YOUR ONLINE APPLICATION BY FRIDAY, FEBRUARY 24, 2023

You will be notified in late April if you have been awarded a scholarship. If you have any questions or concerns please contact Noya Guerrero, Client Services Manager, by phone at 914.232.6572 ext. 110 or email nguerrero@communitycenternw.org.